

Martha Marthans Are.

U.S. Small Business Administration

MAXIMIZING PPP LOAN FORGIVENESS

REQUIREMENTS AND OPTIONS



YOU'VE RECEIVED YOUR PPP LOAN, NOW WHAT?



SHOULD YOU:

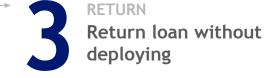
DEPLOY Use the funds and maximize forgiveness

If you cannot rehire your employees and deploy 8 weeks of payroll at pre-COVID weekly levels, **the amount of loan forgiveness decreases substantially**.

Businesses in these situations should consider other options.



HOLD Hold the funds and convert to a 1%, 24 mo. loan



TO EVALUATE YOUR OPTIONS, ASK THE FOLLOWING VITAL QUESTIONS:

Do you have revenues?

Can you rehire all or most of your employees?

Is your business sustainable today?

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REMEMBER, BUSINESSES SEEKING MAXIMUM LOAN FORGIVENESS (OPTION 1) MUST BE ABLE TO:



Spend \rightarrow 75% of the loan for payroll*



Restore FTES and pay rates

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Deploy 8 weeks of payroll at pre-COVID weekly levels

If a business cannot meet the conditions above, the amount of loan forgiveness decreases substantially.

Businesses should consider options including converting the forgivable loan to a low-interest loan (OPTION 2) or returning the funds (OPTION 3).

Document all rent, utilities, and interest on mortgages for eligible forgiveness of the remaining 25% of your loan payments