



Purpose

Colorado’s job training programs invest in its labor force and incentivize business growth and retention in Colorado by providing grants to companies that are locating or expanding in Colorado. By funding job training, the programs increase transferable job skills that support both the company’s competitiveness and enhance worker’s resumes and long-term employment opportunities.

Program Description

- For the Fiscal Year (FY) 2016-2017 we will have two rounds of funding:

	Fall Round (CF & EI)	Spring Round (CF & EI)
Applications Due	July 15th	December 9th
Training Completed	November 30 th	May 31 st
Final Reports Due	December 9 th	June 15 th

- For the FY 2016-2017, the following incentive levels will be provided:
 - ✓ **Colorado First** Customized Job Training program provides a maximum annual grant award of **\$1,200** p/ FTE.
 - ✓ **Existing Industry** Customized Job Training program provides a maximum annual grant award of **\$1,000** p/ FTE.
- Available funding for FY 2016 was \$4.5 million and remains at that level for FY 2017.
- The **Colorado FIRST** training program focuses on companies relocating to or expanding in Colorado and provides funds only to net new hires.
- The **Existing Industry** training program focuses on providing assistance to existing Colorado companies to help them remain competitive within their industry, adapt to new technology and prevent layoffs.
- The training programs are a partnership between the Colorado Office of Economic Development and International Trade (OEDIT) and the Colorado Community College System (CCCS) and managed through local community colleges.

Requirements/Eligibility Rules

- Companies must contribute a minimum of 40% to the total costs of grant-funded training.
- All grant-funded training must be customized for the company’s specific needs.
- An on-site company visit by OEDIT and CCCS representatives is required.
- Companies must pay an average hourly wage greater than **\$12.00**/hour in urban areas; and **\$9.00**/hour in rural areas.
- Federal or state mandated training (e.g. Occupational Safety and Health Administration – OSHA / Commercial Driver’s License - CDL) is not eligible for grant funding.
- Grant funded training must be for permanent, full-time, non-seasonal, non-retail employees eligible to work in the US which have significant career opportunities and require substantive instruction.
- Applications are reviewed on a **competitive** basis. Factors considered are: Customized job enhancing skills / Number of trainees / Community College training participation / State geographic representation / Industry diversification / Projected wage levels. Focus is placed on the following industries: advanced manufacturing, bioscience, aerospace, energy, natural resources & clean technology, technology and information, electronics and infrastructure engineering.
 - ✓ Examples of competitive training skills include: Lean manufacturing / Information technology such as SQL, HTML, JQuery, etc. / Advanced financial analysis / Quality management / Welding / 6 Sigma / Bioscience technology.
 - ✓ Non-competitive trainings skills include: New employee orientation / MS Office / Basic customer service / Time management.

Other Program Elements

- Trainees must sign an affidavit to certify their participation in grant funded training.
- Grant funded training may not begin until the training proposal has been approved by the state administrators.
- The program fiscal year is the same as the state’s, which runs July 1st through June 30th.
- Colorado First applications may be submitted every year.
- Existing Industry applications every third year. (ie. EI funds received FY 14 – Off FY 15 & FY 16 – may apply for FY 17).

Application Process

- There will be two rounds of funding for both **Colorado FIRST** and **Existing Industry: Fall Round** and **Spring Round**
- To apply for a job-training grant, please contact your local Community College Grant Representative. Visit: <http://www.cccs.edu/wp-content/uploads/2012/08/CFEI-representatives.pdf> to find the nearest one.
- If your company is planning to expand or relocate to Colorado, please contact OEDIT at **303-892-3840**.

Learn more at: www.advancecolorado.com/jobtraining