

Guide to Enterprise Zone Certification

This user guide provides web screen shots to step you through the application process. One must first have created an account in the OEDIT Business Funding & Incentives (BF&I) application portal and must have an approved Pre-Certification application. Please see the Guide to Pre-Certification if you have not completed that process. The BF&I application portal is compatible with these web browsers – **Google Chrome, Mozilla Firefox, and Safari** – please make sure that you are using one of these.

Your starting point is the OEDIT web-page www.advancecolorado.com/ez

The screenshot shows the website of the Colorado Office of Economic Development & International Trade. The header includes a search bar and navigation links. The main navigation bar lists: Business in Colorado, Living in Colorado, Key Industries, Site Selection, Funding & Incentives, and International Business. The breadcrumb trail reads: HOME > FUNDING & INCENTIVES > INCENTIVES. The main heading is "Enterprise Zone Tax Credits".

Left Sidebar:

- Advanced Industries Accelerator Grants
- Funding & Incentives Wizard
- Incentives
 - Job Growth Incentive Tax Credit (JGITC)
 - JGITC - Higher Education Partnership (HEP)
 - Strategic Fund Incentive
 - Enterprise Zone Tax Credits
 - Apply for EZ Tax Credits** (highlighted with a yellow circle)
 - Tax Credit Resources
 - EZ Map through 2015
 - EZ Map 2016
 - Enhanced Rural EZ
 - Contribution Projects
 - Enterprise Zone Redesignation
 - Data & Intent
 - Legislation
 - Administrators

Main Content:

Colorado's Enterprise Zone (EZ) program provides tax incentives to encourage businesses to locate and expand in designated economically distressed areas of the state.

Why have a state Enterprise Zone program?

Private-sector business activity encouraged by these income tax incentives brings job opportunities and capital investment to economically distressed areas. The private investment results in tax revenue for school districts, cities, counties and the state, outweighing the cost of the tax credits granted.

Benefits of the EZ program to Colorado communities in fiscal year 2015 include:

- over \$2 billion was invested in qualified business personal property - eligible for \$61.5 million in EZ investment tax credits. As a part of the qualified business personal property investment, renewable energy investments totaled \$292.7 million.
- businesses trained almost 34,000 employees that work in the Enterprise Zones, earning \$9.5 million in EZ job training tax credits
- \$1.5 million was invested in commercial vehicles operating in Enterprise Zones, incentivized by \$22,772 in tax credits
- 3,551 new jobs were created where businesses earned incentives of \$3.6 million
- 1,267 employees were provided employer sponsored health insurance by businesses starting out in EZs. These businesses earned tax credits worth \$1.2 million
- EZ businesses increased investment in Research and Development by approximately \$35 million, earning EZ credits of about \$1.05 million.
- \$2.4 million was invested in hard-costs to revitalize vacant buildings for commercial use (credits certified were \$595k)

"Given the pervasiveness of enterprise zones and similar tax incentives across the nation (present in 39 states and Washington D.C.), it is imperative that Colorado maintain incentives in order to compete with other incentive-rich states for business acquisition or retention." - Leeds School of Business

ax-credits/apply-enterprise-zone-tax-credits

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Ideally the business was pre-certified in advance of the start of fiscal/tax year, but at any rate in advance of the activity eligible for EZ tax credits. In order to now certify and claim Enterprise Zone tax credits, the business must have been pre-certified. Activities conducted from the Pre-Certification application date or the start of the business' year (whichever is later) through the end of the business' year may earn tax credits.

Scroll down to the Application Portal section.

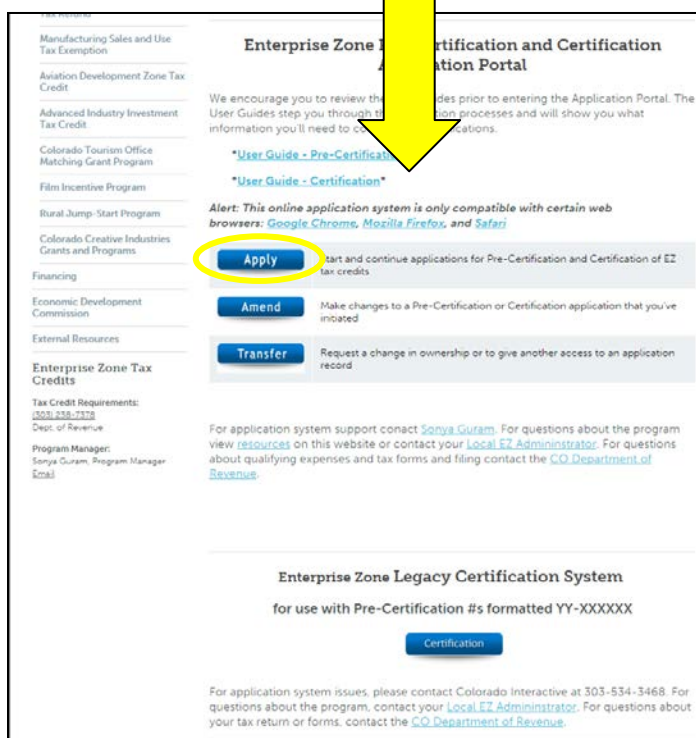
"Apply" takes you to the application portal for Certification and Pre-Certification applications.

"Amend" brings up a form where you can request to re-open your application to make changes.

"Transfer" brings up a form where you can request to move an application from one account to another.

The Legacy Certification section takes one to the older application platform. Pre-Certification numbers formatted YY-XXXXX can be certified there. No new Pre-Certification applications can be completed. The format of your Pre-Certification number dictates which application system you must use to Certify.

Certification for the Commercial Vehicle Investment Tax Credit and the Enterprise Zone Contribution tax credit are not included in this application. Information for certifying those credits is on this web-page.



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Colorado Office of Economic Development and International Trade

Colorado
Office of Economic
Development and
International
Trade

Login Get More Information

LOGIN

Welcome to the Colorado Office of Economic Development and International Trade (OEDIT) online application system.

Login to view saved applications, check application status, or apply for funding opportunities.

Username

Password

Login

[Forgot Your Password?](#) [New User?](#)

TIPS FOR THE ONLINE APPLICATION SYSTEM 1. Your Username is your Email. 2. Use one of the preferred browsers: Google Chrome, Mozilla Firefox or Safari. 3. If you are getting a "blank screen" or "error message" you need to clean out your Temporary Internet Files and Cache. 4. To reset your password click on [Forgot Your Password?](#) hyperlink located below the Username and Password fields. Type in your username which in most cases will be your email. The system will email you a temporary password. When you log into the portal with your username and temporary password you will be prompted to create a new password. For further assistance registering or logging into the system, please contact Jeanette Albert at jeanette.albert@state.co.us.

Enter your "Username" and "Password". A Username is typically your Email Address. Passwords expire after 90 days. Click on "Forgot Your Password" if your password has expired or you've forgotten it; you can update it.

Follow these "Tips for the Online Application System".

1. Your Username is your Email.
2. Use one of the preferred browsers; [Google Chrome](#), [Mozilla Firefox](#) or [Safari](#).
3. If you are getting a "blank screen" or "error message" you need to clean out your temporary internet files and cache. [Click here for instructions](#).
4. To *reset your password* click on the [Forgot Your Password?](#) hyperlink located below the Username and Password fields on the Log-in page. Type in your username which in most cases will be your email. The system will email you a temporary password. When you log into the portal with your username and temporary password you will be prompted to create a new password.

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HOME

WELCOME TO THE BUSINESS FUNDING & INCENTIVES PORTAL FOR THE COLORADO OFFICE OF ECONOMIC DEVELOPMENT & INTERNATIONAL TRADE.

To use this website:

ENTERPRISE ZONE – SELECT...

APPLY - To initiate a new Pre-Certification application (for Certifications see below)

UPDATE - To edit a draft or view a Submitted Pre-Certification application
- To start a Certification application for an Approved Pre-Certification #

REPORT - To edit or delete a Draft or view a Submitted Certification application

Draft applications can be amended or deleted by opening the record.
To amend a submitted application, click [Amend Application](#) to have the application reopened.

OTHER FUNDING AND INCENTIVE APPLICATIONS – SELECT...

APPLY - To initiate an application for the ADVANCED INDUSTRIES GRANT program or other discretionary incentives which you have been pre approved for.

APPLY - To initiate an application for the ADVANCED INDUSTRIES TAX CREDIT program (either as an investor or an investee).

APPLY - To initiate an application for the HISTORIC PRESERVATION TAX CREDIT or the RURAL JUMPSTART PROGRAM
APPLY - To initiate an application for the RECOVER COLORADO GRANTS

UPDATE - To edit a draft or view a Submitted application - To start a report for an Approved application

REPORT - To edit or delete a Draft or view a Submitted Report

I want to...

Apply

Update

Report

Click the “Update” button to initiate a new Certification application from an approved Pre-Certification record.

Note that if you’ve already started a Certification application for a Pre-Certification #, you need to click the Report button to locate the Certification record and complete it.

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UPDATE

Click the pencil icon beside the selected draft under Actions to continue editing.

Click the printer icon beside the selected record under Actions to print.

When visible, allows an applicant to file certifications and reports.

When visible, allows an applicant to delete a draft application.

When visible, allows an applicant to apply again.

Page 1 of 5 (25 records total)

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Page Size:

5
 2
 5
 10
 20
 50

Application ID	Opportunity Name	Primary Contact	Closing Date	Fiscal Year	Status	Actions
APP-29770	Enterprise Zone Pre-Certification	Sonya Guram			Submitted	
APP-30178	Enterprise Zone Pre-Certification	Sonya Guram			Submitted	
APP-32150	Enterprise Zone Pre-Certification	Sonya Guram			Submitted	
APP-32230	Enterprise Zone Pre-Certification	Sonya Guram			Submitted	
APP-32250	Enterprise Zone Pre-Certification	Sonya Guram			Submitted	

This page shows all applications that you have initiated. Pre-Certifications are nested within the application.

The applications, APP-#####, are listed in numeric order in the left column, "Application ID".

You can see whether the application was submitted, or is still in draft mode under the "Status" column.

The icons in the right-most columns show what actions you may take for each application.

The printer icon allows you to see the details of the application including the Pre-Certification #, whether or not it was approved, the business name, and the address or location description.

The screen view may limit the number of applications that you can see. Note the number of records and pages holding your applications. You can use the Previous/Next arrows to see additional pages. You can also select a number in the "Page Size" field to see more applications.

Use the search box, "Search Enterprise Zone Pre-Certifications", to enter a Pre-Certification number (P-#####), a business/location name, or a fiscal/tax year start or end date to easily locate the Pre-Certification on which you want to Certify.

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A search on the Pre-Certification # takes you to this screen.

The screenshot shows the Colorado Office of Economic Development and International Trade website. The header includes the Colorado logo and navigation links: Home, Apply, Update, Report, Resources, My Profile, and Logout. Below the header is a blue banner with the text "ENTERPRISE ZONE (EZ) SEARCH".

On the search page you can search record accessible to you.
To search, enter the full or partial search term. Enter a minimum of 3 characters for best search performance.

Search Term

ENTERPRISE ZONE PRE-CERTIFICATIONS

Pre-Certification Number	Location Name	Street Address	Description	Tax Year End Date	Taxpayer Id	Enterprise Zone Name	Status	Action
2015-P-041640	Test Company A	5577 Road D		2/29/2016	*****6789	Northwest EZ	Approved	Apply for Certification

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Click "Apply for Certification"

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An APP # has been generated. Take note of this # if you need to leave the application, so that you can return to this application later, on the Report tab. There is a one-to-one relationship for Pre-Certifications and Certifications. You should not start a new application for the same Pre-Certification # - you will be stuck.

ENTERPRISE ZONE CERTIFICATION: APP-084126

GUIDELINES

TAX CREDIT CERTIFICATION

Data entered into this system is public record as defined in C.R.S. 24-7-202 (6), except as noted otherwise in this application. The Colorado Office of Economic Development is required to report certain information in aggregate and investment tax credit data by business. Colorado Income Tax returns filed with the Colorado Department of Revenue are not public record.

Pre-Certification Information

This Certification application for Enterprise Zone Income Tax Credits is for:

- Pre-Certification #: **P-072907**
- Business Name/Location: **Test4**
- Taxpayer ID: *******6789**
- Name of Business Owner/Representative: **Sonya Guram**
- Business Number:
- Business Email:
- In Enterprise Zone: **Northwest EZ**
- This business may qualify for credits for activity between **July 1, 2016 and June 30, 2017.**

This application and any resulting Certification for Enterprise Zone Tax Credits is not valid for activity conducted outside of these dates.

Eligibility is from the later of the date the application was initiated or the start of the business' tax/fiscal year, through the end of the tax/fiscal

Note: The business must be legal under both state and federal law to be eligible to claim EZ credits.

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Review the Pre-Certification information to **make sure you are applying for Certification for the correct business and fiscal/tax year**. If you're using the wrong Pre-Certification record, click on the "Report" tab, locate the APP# and delete the application. This will release the Pre-Certification record for when you are ready to Certify that tax year.

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This next screen displays the business location information – either an address or a location description. Make sure this is the location that you want to Certify for the EZ tax credits. Again, you can exit the application and delete the Certification application if you're working off of the wrong Pre-Certification #.

TAX CREDIT CERTIFICATION

Business Information
Based on the pre-certification # **P-072907** at Business Name/ Location Name: **Test4**

This Business location is:

- Street Address: **23 Oak Ave.**
- City: **Placerville**
- State: **CO**
- Zip code: **92001**
- Colorado County: **Grand County**

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The fields on this next screen are required. The date business activity began determines eligibility for the Employer Sponsored Health Insurance Credit and re-location impacts the employment base count for employee credits and qualified investment for the Investment Tax Credits.

TAX CREDIT CERTIFICATION

Business Location Information
Note: The following information is required regardless of whether or not any jobs credits are being claimed. For statistical purposes, self-employed owners and partners working in the business should be counted here, even if they do not qualify as "employees" for other tax purposes.

When did business activity begin at this location? [6/7/2016]

Were activities relocated from another Colorado location? ☐ Yes ☐ No

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This is a guide.
It reads the current date and shows you the required format.

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TAX CREDIT CERTIFICATION	
Jobs and Compensation Information for the Business Location Note: This information is required for statistical purposes, and not to determine the tax credit earned. Individual business certification data that may reveal compensation paid to any individual employee is not public record. People working at this facility (include owners/workers/employees).	
Number at Beginning of Tax Year	<input type="text"/>
Number at End of Tax Year	<input type="text"/>
Number Transferred from another Colorado facility owned by the taxpayer	<input type="text"/>
Provide details for the average number of people working at the facility during the tax year in the category.	
Full-Time Permanent (Employed 30 or more hours per week)	
Number	<input type="text"/>
Average Annual Compensation (including benefits) per employee	<input type="text"/>
Average Hourly Compensation (including benefits) per employee	<input type="text"/>
Part-Time Employees (Employed 1-29 hours per week)	
Number	<input type="text"/>
Average Annual Compensation (including benefits) per employee	<input type="text"/>
Average Hourly Compensation (including benefits) per employee	<input type="text"/>
Temporary Employees (Employed on a temporary or seasonal basis)	
Number	<input type="text"/>
Average Annual Compensation (including benefits) per employee	<input type="text"/>
Average Hourly Compensation (including benefits) per employee	<input type="text"/>
Contract Employee	
Number	<input type="text"/>
Average Annual Compensation (including benefits) per employee	<input type="text"/>
Average Hourly Compensation (including benefits) per employee	<input type="text"/>
<input type="button" value="Previous"/>	<input type="button" value="Next"/>

Complete all fields with the best information you have available. We use this data to evaluate the success of the program.

For Beginning, Ending, Full-time, etc. provide figures for all people working at the facility including owners, workers, and official employees.

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TAX CREDIT CERTIFICATION

Available Tax Credits
Select the tax credits you plan to claim and for which you are seeking Certification.
You will enter the required data for each credit that you want to certify and claim. At the end of this application process you will be presented with each calculated credit.
Note: Visit the OEDIT website for details on certifying for the [Commercial Vehicle Investment Tax Credit](#) and [Enterprise Zone Contribution Tax Credit](#).
Select only those Tax Credits for which you qualify. Refer to the [EZ Tax Credit Resources](#) page for information on each Tax Credit.

Available Tax Credits

Investment Tax Credit. See DOR Form DR 0074 and FYI Income 11.

Job Training Tax Credit. See DOR Form DR0074 and FYI Income 31.

Employer Sponsored Health Insurance Tax Credit. See DOR Form DR0074 and FYI Income 10.

New Employee Tax Credit. See DOR Form DR0074 and FYI Income 10 for employee calculations.

Research and Development Tax Credit. See DOR DR0077 and FYI Income 22.

Vacant Commercial Building Rehabilitation Tax Credit. See DOR Form DR0076 and FYI Income 24.

Use form DR 1366 to document credits earned, carried forward and claimed.

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Read the information on the page. Review all background information prior to starting, and have your entry figures ready.

Once you click “Next”, you will be prompted to enter the relevant information for each of the tax credits you’ve selected. If you find you selected one in error, you can click “Next” or “Previous” to save the data you entered on the page. You can return to this screen by clicking the “Previous” button from any one of the tax credit entry pages to change your selections.

The credits earned are calculated for you and appear at the end of the application process.

The last change to EZ credit rates went into effect on 1/1/2014.

Note that the credit certificate issued from this application system must be submitted with your CO income tax filing. Your income tax filing must also include form DR1366 where credits earned are document and the actual credits you will claim in the tax year are calculated.

Following are pages for each tax credit – in your application, you will see only those that you checked.

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Investment Tax Credit (DR 0074)

Provide information for this business facility within the approved pre-certification period.

For an explanation of the credit, details on calculations, and claiming credits see Colorado Department of Revenue Form DR0074, publication FYI Income 11, and Form DR 1366.

Note: Qualified investments are capitalized and used solely and exclusively in an enterprise zone for at least one year. Investments resulting from the relocation of a business operation from within the state are not eligible for this credit, unless the relocation meets the "expanded" criteria in C.R.S 39-30-105 (7)(c)(II) and (7)(c)(III).

Total Capital Investment: \$

Amount of the Total Capital Investment Qualifying for the
Investment Tax Credit: \$

Qualified Renewable Energy Investments must involve qualified
Eligible Energy Resources as defined in the Colorado Public
Utilities Commission Renewable Energy Standard (C.R.S. 40-2-
124(1)): \$



Credit calculation is 3% of the qualified investment.

Note: There are limitations on the credit that can be claimed in a tax year.

When you see a question mark,
you can click on it for additional
information.

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Hyper-links can be used to find information. Most of these resources can be access through the OEDIT EZ [Tax Credit Resources](#) web page, your starting point is www.advancecolorado.com/ez.

You will not enter the credit amount. The system will do it for you, and provide you all credits earned at the end of the application process.

Guide to Enterprise Zone Certification

Job Training Tax Credit (DR 0074)

Provide information for this business facility within the approved pre-certification period.

For an explanation of the credit, details on calculations, and claiming credits see Colorado Department of Revenue Form DR0074, publication FYI Income 31, and Form DR 1366.

Note: Investments resulting from the relocation of a business operation from within the state are not eligible for this credit, unless the relocation meets the expanded criteria in C.R.S 39-30-105 (7)(c)(II) and (7)(c)(III).

Number of employees trained:

Investment in a qualified job training program: \$

Credit calculation is 12% of qualified job training costs for tax years commencing on or after 1/1/2014. The credit rate is 10% prior to that.

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Hyper-links can be used to find information. Most of these resources can be access through the OEDIT EZ [Tax Credit Resources](#) web page, your starting point is www.advancecolorado.com/ez.

You will not enter the credit amount. The system will do it for you, and provide you all credits earned at the end of the application process.

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TAX CREDIT CERTIFICATION	
Additional Questions for Investment and Job Training Tax Credit As required by law, the tax payer shall use reasonable efforts to answer the questions below as they relate to the investment being certified. If the question is not applicable, leave it blank. Responses are public information and will be posted on the On-line Enterprise Zone Certification record as required by law.	
Number of employees or contractors (FTE's) specifically hired for the investment:	
Permanent FTE's	<input type="text"/>
Temporary/Seasonal FTE's	<input type="text"/>
Number of construction employees or contractors (FTE's) specifically hired for the qualified investment (subset of total FTEs hired).	<input type="text"/>
Average Hourly Compensation (including benefits) for the number of new FTE above.	<input type="text"/>
Amount paid for land purchase or lease payments (including royalties and easements) associated with the qualified investment during the certification period.	<input type="text"/>
Whats the estimated useful life of the qualified investment. (yr.)	<input type="text"/>
Estimated tax due for the fiscal year (certification period) on the qualified investment:	
State Business Income Tax	<input type="text"/>
State Sales or Use Tax	<input type="text"/>
State Employment/Payroll Taxes	<input type="text"/>
County/Municipal Business Personal Property (equipment) Tax	<input type="text"/>
County/Municipal	<input type="text"/>

As of 2016, there are a number of required questions for businesses certifying for the EZ Investment Tax Credit and the Job Training Investment Tax Credit.

Answer each question as it relates to the investment that you are certifying. If the question is not applicable to the investment made, leave the field blank.

The next 2 pages show close-up views of the application page.

Guide to Enterprise Zone Certification

Additional Questions for Investment and Job Training Tax Credits

As required by law, the tax payer shall use reasonable efforts to provide answers to the questions below as they relate to the investment being certified for EZ credits.

If the question is not applicable, leave it blank.

Responses are public information and will be posted on the OEDIT website along with other data related to the EZ Certification record as required by law.

Number of employees or contractors (FTE's) specifically hired for the qualified investment.

Permanent FTE's



Temporary/Seasonal FTE's



Number of construction employees or contractors (FTE's) specifically hired for the qualified investment (subset of total FTEs hired).



Average Hourly Compensation (including benefits) for the number of new FTE above.



Amount paid for land purchase or lease payments (including royalties and easements) associated with the qualified investment during the certification period.



Whats the estimated useful life of the qualified investment. (yr.)

When you see a question mark, you can click on it for additional information.







Count persons already employed and their hourly wage (for salaried workers divide the annual salary by 2,080) if they are involved in operating or making operational the qualified investment.

Indicate the number of Construction workers employed to make operational the investment.

Construction occupations are those classified by the [Bureau of Labor Statistics Occupational and Employment Statistics program](#) in major group 47-0000.

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Estimated tax due for the fiscal year (certification period) on the qualified investment.

State Business Income Tax	<input type="text"/>	
State Sales or Use Tax	<input type="text"/>	
State Employment/Payroll Taxes	<input type="text"/>	
County/Municipal Business Personal Property (equipment) Tax	<input type="text"/>	
County/Municipal Sales/Use Tax	<input type="text"/>	
County/Municipal Real Property (building & land) tax	<input type="text"/>	

Other Economic Benefits
Select all that apply, double click to choose

Other economic benefits resulting from the qualified investment in the year certified	Available	Chosen
	indirect job creation within same county	
	indirect job creation in other CO county	
	increase in employee wages	
	purchased products/supplies made in CO	
	attracted capital from outside CO	

If other, please describe

Double click on choices from the drop-down list. You may choose more than 1.

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TAX CREDIT CERTIFICATION

Vacant Commercial Building Rehabilitation Tax Credit (DR0076)

Provide information for this business facility within the approved pre-certification period.

For an explanation of the credit and details on calculations see C.R.S. 39-30-105.6 and Colorado Department of Revenue [FYI Income 24](#) as well as Form DR 1366.

To claim the Vacant Building Rehabilitation tax credit, the building(s) must be rehabilitated for commercial use, at least 20 years old, and have been vacant for at least two years prior to the rehabilitation. One may not claim the EZ credit if the historic preservation credited is claimed.

For this tax credit, the local Zone Administrator certifies the qualified nature of the expenditures. The Zone Administrator will not approve this application for Certification until the necessary documentation has been provided. Please contact the [Zone Administrator](#) with any questions.

"Vacant" - In order to qualify for the credit, a building must be completely vacant for two years prior to the commencement of remodeling. Any use during the two-year period will disqualify the building from qualifying for the credit. This includes limited uses such as storage, warehouse, or use of only a small part of the building. It also includes part time uses such as a haunted house or rental for a weekend trade show. Use of the yard outside of a building will not affect the vacant status of the building itself.

Date the Building(s) construction was complete: [1/23/2015] ?

When you see a question mark, you can click on it for additional information.

Date of Last Occupancy: [1/23/2015]

Date Qualifying Rehabilitation began: [1/23/2015]

Current Tax Year Qualifying Rehabilitation Expenses: \$?

Credit calculation is 25% of qualified expenses up to a maximum of \$50,000 per building.

This is a guide. It reads the current date and shows you the required format.

Learn the details of this credit. Hyper-links can be used to find information. Most of these resources can be access through the OEDIT EZ [Tax Credit Resources](#) web page, your starting point is www.advancecolorado.com/ez.

You will not enter the credit amount. The system will do it for you, and provide you all credits earned at the end of the application process.

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ENTERPRISE ZONE CERTIFICATION: APP-084126

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TAX CREDIT CERTIFICATION

Research and Development Tax Credit (DR 0077)
Provide information for this business facility within the approved pre-certification period.
Taxpayers who conduct research and experimental activities in an enterprise zone may qualify for an income tax credit. The credit is based on the increase in the business' research and experimental expenditures at the business location as compared to the expenditures of the prior 2 years.
For an explanation of the credit and details on calculations see C.R.S. 39-30-105.5 and Colorado Department of Revenue [FYI Income 22](#) as well as Form DR 1366.
Note: Individual business certification data related to this tax credit is not public record.

Average Research & Development (R&D) expenditures for the previous two fiscal/tax years (\$):

R&D Expenditures for the current year pre-certification period (\$):

Credit calculation is 3% on the increase in qualified expenditures.
Note: There are limitations on the credit that can be claimed in a tax year.
The taxpayer may claim 25% of the R&D Tax Credit in the year the expenditure is made and 25% in each of the following three years.

When you see a question mark, you can click on it for additional information.

Learn the details of this credit. Hyper-links can be used to find information. Most of these resources can be access through the OEDIT EZ [Tax Credit Resources](#) web page, your starting point is www.advancecolorado.com/ez.

The DOR requires that you have a record of R&D spending for each fiscal year.

You will not enter the credit amount. The system will do it for you, and provide you all credits earned at the end of the application process.

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ENTERPRISE ZONE CERTIFICATION: APP-084126

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TAX CREDIT CERTIFICATION

Employer Sponsored Health Insurance Tax Credit

Note: To be eligible, the employer must contribute 50% or more of the total cost of a health insurance plan or program, and such plan or program must be in accordance with the provisions of C.R.S. 10-8, or C.R.S. 10-16-1-4, or be a self-insurance program and include partial or complete coverage for hospital and physician services.

Provide information for this business facility within the approved pre-certification period.

For an explanation of the credit and details on calculations see C.R.S. 39-30-105 and 105.1 and Colorado Department of Revenue [FYI Income 10](#) as well as Form DR 1366.

New employees are the net new employees calculated for the certification period as compared to those in the prior 12 month period. If the business facility is a replacement facility, net new employees are those as compared to the prior 3 years employment. (see C.R.S. 39-30-105 (7)(I)(I) and (III)). Employees must work at the Enterprise Zone business location associated with this Certification application. Employees are defined in C.R.S 39-30-105.1 (4)(c).

IMPORTANT: You indicated that operations began on 2015-01-01. This credit is only available to the tax payer at this business location during the first two full income tax years in the EZ.

For which year are you claiming the credit?

Calculated number of net new employees covered during the tax year:

Credit calculation is \$1,000 per covered employee for tax years commencing on or after 1/1/2014. The credit rate is \$200 per covered employee prior to that.

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Learn the details of this credit. Hyper-links can be used to find information. Most of these resources can be access through the OEDIT EZ [Tax Credit Resources](#) web page, your starting point is www.advancecolorado.com/ez.

You will not enter the credit amount. The system will do it for you, and provide you all credits earned at the end of the application process.

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TAX CREDIT CERTIFICATION

New Employee Tax Credits

Provide information for this business facility within the approved pre-certification period.

For an explanation of the credit and details on calculations see C.R.S. 39-30-105 and 105.1 and Colorado Department of Revenue [FYI Income 10](#) as well as Form DR 1366.

Note: For tax years commencing 1/1/2014, a business need not meet "New Business Facility" requirements. If certifying for a tax year commencing prior to 1/1/2014 the business location must meet the "New Business Facility" definition to claim the New Employee Credits.

New employees are the net new employees calculated for the certification period as compared to those in the prior 12 month period. If the business facility is a replacement facility, net new employees are those as compared to the prior 3 years employment. (see C.R.S. 39-30-105 (7)(i)(I) and (III). Employees must work at the Enterprise Zone business location associated with this Certification application. Employees are defined in C.R.S 39-30-105.1 (4)(c).

Calculated number of new employees:

?

Credit calculation is \$1,100 per new employee for tax years commencing on or after 1/1/2014. The credit rate is \$500 per new employee prior to that.

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Make sure to consult the FYI for proper calculation of new employees; the help text summarizes that calculation. The application screen explains the denominator.

After clicking "Next" you will be prompted for 2 additional credits associated with the New Employee Tax Credit.

Guide to Enterprise Zone Certification

Agricultural Processor - New Employee Credit

The business must be directly engaged in manufacturing or processing agricultural commodities into some form other than that which enters normal agricultural commodity marketing channels. Harvesting, cleaning, packaging, storing, transporting, wholesaling, retailing, or otherwise distributing products without changing their form does not qualify. Restaurants and food retailers do not qualify for this credit.

Does this business add value through manufacturing or processing agricultural commodities? ☒ Yes ☐ No

Credit calculation is \$500 per new job.

Learn the details of this credit. Hyper-links can be used to find information. Most of these resources can be access through the OEDIT EZ [Tax Credit Resources](http://www.advancecolorado.com/ez) web page, your starting point is www.advancecolorado.com/ez.

Select “Yes” or “No”, and then click “Next”.

You will not enter the credit amount. The system will do it for you, and provide you all credits earned at the end of the application process.

Enhanced Rural EZ - New Employee Credit

Businesses in a county with Enhanced Rural Enterprise Zone (EREZ) designation earn additional credits for new employees plus additional credits for Agricultural Processor businesses.

Note: EREZ designation is updated every 2 years and covers the calendar year. If your business tax year does not match the calendar year, check the county's EREZ status (www.advancecolorado.com/erez) - you may need to pro-rate EREZ credits and claim them with the DOR only for the months that the county had EREZ designation.

Are you located in an Enhanced Rural EZ County? ☒ Yes ☐ No

Credit calculation is \$500 per new job. EREZ designation matches the calendar year; if the business' tax year does not match the calendar year, please check EREZ status and pro-rate accordingly when claiming the credit with the Department of Revenue.

Learn the details of this credit. Hyper-links can be used to find information. Most of these resources can be access through the OEDIT EZ [Tax Credit Resources](http://www.advancecolorado.com/ez) web page, your starting point is www.advancecolorado.com/ez.

Select “Yes” or “No”, and then click “Next”.

You will not enter the credit amount. The system will do it for you, and provide you all credits earned at the end of the application process.

Guide to Enterprise Zone Certification

Attestation Statement

I declare that all information entered on this application for Enterprise Zone Credit Certification is true and correct to the best of my knowledge and belief. All information provided is applicable to the business facility location and taxpayer ID identified here-in, and relates to the Pre-Certification period.

To leave the Certification without Attesting click the UPDATE or LOGOUT button above.

I agree to the above statement in its entirety

☒

I agree

☐

I disagree and do not wish to continue

Legal Name of Business Owner or Authorized Official

Title of Business Owner or Authorized Official

Tax Preparer Information

Tax Preparer Name

Sonya Guram

Tax Preparer Email

eza4116@gmail.com

Tax Preparer Phone

(303) 892-3822

These fields are pre-populated with information from the Account set-up.

Once submitted, the Application will be reviewed by the Local Enterprise Zone Administrator, and then the Contact will receive notice of denial or approval, containing a Certificate.

Appropriate income tax forms and supporting documents along with the approved Enterprise Zone Certification must be filed with the Colorado Department of Revenue in order to claim any Enterprise Zone income tax credits. The DR 1366 has calculation and carry-forward instructions for EZ credits. The DR 0078A must be completed for entities that pass through EZ credits to investors/owners.

The Contact associated with this Account will receive confirmation that the Certification Application was submitted.

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One acting on behalf of the business may attest to the statement. You must click "I agree" to be able to submit the application. If you do not want to attest, then you can click "I disagree..." to leave the application – the contents of the application will be saved if you want to return and attest at a later time.

Guide to Enterprise Zone Certification

ENTERPRISE ZONE CERTIFICATION		APP-084126
GUIDELINES		
TAX CREDIT CERTIFICATION		
Make sure to click the "Submit Certification Application" button at the end of the application.		
Certification Information		
Certification Number	C-008113	
Record Type ID	Tax Credit Certification	
Approval/Denial Information		
Status	Pending	
Pre-certification Information		
Pre-certification Number	P-072907	
Taxpayer Id	*****6789	
Taxpayer Id Type	FEIN	
Certification Effective Date	7/1/2016	
Tax Year Beginning Date	7/1/2016	
Tax Year End Date	6/30/2017	
Enterprise Zone Name	Northwest EZ	
County Name	Grand County	
Location/Business Name	Test4	
Street Address	23 Oak Ave.	
City	Placerville	
State	CO	
ZIP Code	80201	
Business Location Information		
Date Began	1/1/2015	
Relocate	Yes	
Employee Information		
Employees Beginning of Year	15	
Employees End of Year	20	
Employees Transferred	2	
Employee Change	5	
FT Employee Count	17.0	
FT Avg. Annual Compensation	\$50,000.00	
PT Employee Count	3.0	
PT Avg. Annual Compensation	\$40,000.00	
Investment Tax Credit		
ITC Capital Total	\$500,000.00	
ITC Capital Qualified	\$400,000.00	
Qualified Renewable Energy Investment	\$200,000.00	

This page provides a summary of the information entered and the tax credits earned.

Review the information. If any of the information you entered needs to be corrected, click "Update values" at the bottom of the page. You can return to select or unselect various credits. If everything looks good, click "Submit Certification Application"; a pop-up asks you to confirm that you are ready to submit the application.

Notice the Certification number. If you are not ready to submit the application, but want to return to it later, you can search for this Certification on the Report tab.

Guide to Enterprise Zone Certification

Upon submitting the application, you are taken to the Report page.

Colorado Office of Economic Development and International Trade

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REPORT

Click the pencil icon beside the selected draft under Actions to continue editing.

Click the printer icon beside the selected record under Actions to print.

When visible, allows an applicant to delete a draft report.

Search Enterprise Zone Certifications

1 of 3 (43 records total) Previous Next Page Size 20

Id	Parent Application Id	Name	Closing Date	Fiscal Year	Status	Actions
APP-078152	APP-077944	Enterprise Zone Certification			Submitted	
APP-081471	APP-081466	Enterprise Zone Certification			Submitted	
APP-081658	APP-081467	Enterprise Zone Certification			Submitted	
APP-081919	APP-081467	Enterprise Zone Certification			Draft	
APP-082096	APP-081469	Enterprise Zone Certification			Draft	
APP-084126	APP-077944	Enterprise Zone Certification			Submitted	
APP-084139	APP-084113	Enterprise Zone Certification			Draft	
APP-084140	APP-084113	Enterprise Zone Certification			Draft	
APP-29181		Enterprise Zone Certification			Submitted	
APP-29183		Enterprise Zone Certification			Submitted	
APP-29185		Enterprise Zone Certification			Submitted	
APP-29683		Enterprise Zone Certification			Submitted	
APP-29785		Enterprise Zone Certification			Submitted	
APP-32146		Enterprise Zone Certification			Submitted	
APP-32147	APP-29770	Enterprise Zone Certification			Submitted	
APP-32153	APP-32150	Enterprise Zone Certification			Submitted	
APP-32692	APP-29770	Enterprise Zone Certification			Draft	
APP-50036	APP-30178	Enterprise Zone Certification			Submitted	
APP-50040	APP-32150	Enterprise Zone Certification			Submitted	
APP-50043	APP-32250	Enterprise Zone Certification			Submitted	

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The Report page lists all Certification applications for the user, both Draft and Submitted.

Note those in Draft status. Applications must be submitted before they can be reviewed by the local zone administrator. Actions available are represented by icons whose functions are explained at the top of the page.

When done, click the Logout tab and close the browser window.

An e-mail is sent to the account contact, tax preparer, and business contacts. The zone administrator should review the application within 5 business days and either approve or deny it.